

**TRAFFIC COMMISSION**  
**October 28, 2010 MINUTES**

The regular meeting of the Burbank Traffic Commission was held in the City Council Chambers, 275 E. Olive Avenue, on the above date. Brian Malone, Chair, called the meeting to order at 4:00 p.m.

<b>Members Present:</b>	Brian Malone, Chair	Robert Heins
	Paul McKenna, Jr., Vice Chair	Ralph Herman
	Rebecca Granite-Johnson	David Justl
	Barry Gussow	Joe Terranova

**Members Absent:** Gregory Bragg

**Staff Present:** Ken Johnson—Traffic Engineering, Public Works  
Sandy George—Recording Secretary, Public Works  
Bonnie Teafor—Public Works Director  
Rabie Rahmani—Principal Civil Engineer, Public Works  
Rebekka Hosken—Administrative Analyst II, Public Works  
Sgt. Kelly Frank—Police Department, Traffic  
Terre Hirsch—License and Code  
Elaine Pease—License and Code

**I. FLAG SALUTE**

**II. ROLL CALL**

**III. ORAL COMMUNICATIONS:** (Limited to items on the printed agenda or items regarding the business of the Traffic Commission)

**A. Public Input**

None.

**B. Commission Member and Subcommittee Communication**

Mr. Herman expressed concern that some newly installed street signs are deteriorating quickly due to the sun. Mr. Johnson indicated these were made of a bad batch of material and are being replaced.

Mr. McKenna noticed many campers parked in the George Izay Park parking lot. Mr. Johnson said he is working with the Parks Department and the Police Department to rectify this.

Mr. Gussow gave an update on the School Safety Sub-Committee activities, stating they have now visited 3 schools, and will provide further details in December.

### **C. Staff Communication/Council Items**

Mr. Johnson said there will be a final report to Council on November 2<sup>nd</sup> regarding the Verdugo Bike Lane striping. On December 7<sup>th</sup>, the proposed installation of sidewalk on Screenland will be discussed as well.

### **IV. APPROVAL OF MINUTES**

Mr. Gussow moved to approve the September 23, 2010 meeting minutes with Mr. Justl's suggested corrections. Mr. McKenna and Mr. Heins seconded the motion, which passed unanimously.

### **V. REPORTS**

#### **A. Verbal Taxicab Report (Hirsch)**

Mr. Hirsch stated the open enrollment period when the City is accepting applications for Taxi permits is October 1<sup>st</sup> to December 15<sup>th</sup>. License and Code received several recent complaints of "bandit" taxicabs (taxicabs not licensed to operate in Burbank) operating in the City. Mr. Justl, Mr. Johnson, Mr. McKenna, Mr. Gussow and Mr. Malone participated in the discussion.

#### **B. Non-Emergency Medical Vehicle Transportation (Hirsch)—POSTPONED UNTIL NOVEMBER**

#### **C. Proposed Crosswalk across Victory Blvd. near California Street (Johnson)**

Ms. Alyson Taylor, a resident, made a special presentation to the Traffic Commission as a prerequisite to obtaining a Gold Award as a Senior Girl Scout. She requested a new marked crosswalk be installed across Victory Blvd at California St.

Staff does not recommend installing a crosswalk, however is open to considering other alternatives. Sgt. Frank suggested considering a traffic signal activated by a pedestrian that changes to a red light, or a push button one.

Ms. Granite-Johnson moved to have Mr. Johnson return with options to improve safety at the location above and do so in a timely manner. Mr. Heins seconded the motion which passed with one opposed (Mr. Justl). Mr. Johnson, Sgt. Frank, and all Committee members present participated in the discussion.

#### **D. Fairview Parking Restrictions (Johnson)**

Mr. Johnson described a Fairview resident's request to extend current parking restrictions on their street to the full length of the street. Since the parking restrictions (permit-only residential parking) are not standard, staff recommends removing the restrictions.

Several Commission members suggested notifying the potentially affected residents to get their opinions before making any recommendations of restriction removal to Council. Mr. Johnson agreed to table the issue and bring back more options to the

Commission at a further date. Mr. Malone, Mr. Terranova, Ms. Granite-Johnson, Mr. Herman, Mr. Justl, Mr. Gussow, and Mr. McKenna participated in the discussion.

Mr. Heins left the meeting.

#### **E. HSIP Grant Applications (Johnson)**

Mr. Johnson described two grants the City is considering applying for: one for extending the bike lanes on Verdugo Ave, and one for installing new guard rail around the City. Several Commission members questioned the installation of “bulb-outs” in relation to usage of this grant money, and this item was tabled to be revisited in November, along with additional clarification from Mr. Johnson. Ms. Teaford and all Commission members still present participated in the discussion.

#### **F. Left Turn Traffic Signal Detection (Johnson)**

Mr. Johnson discussed a candidate location for a demonstration on left turn traffic detection where detectors are located away from the intersection stop bar: Buena Vista St and Verdugo Ave. Mr. Herman suggested a slightly different approach using the existing video system installed, which Mr. Johnson will consider. Mr. Malone, Mr. Herman, Mr. Justl, Mr. McKenna, and Ms. Teaford participated in the discussion.

#### **G. LNCV Status Report (Rahmani)**

Mr. Rahmani presented paper samples of signs to be posted at about 40 City entry points notifying people of the new LNCV ordinance. These should be up by the end of November. Mr. Malone, Mr. Herman and Mr. Johnson participated in the discussion.

#### **H. Traffic Controls at Schools on Kenneth Road – Bike Boulevard (Rahmani)**

Mr. Rahmani provided information on traffic controls and traffic accidents near three schools on Kenneth Road: Miller, Emerson and John Muir Schools.

Ms. Granite-Johnson left the meeting.

Mr. Malone moved to have the above report go to the School Safety Sub-Committee, seconded by Mr. McKenna. The motion was approved by all present. The report could then be used by the Sub-Committee to inform residents of the accident and safety rates at nearby schools.

Mr. Herman moved that the Sub-Committee investigate the number of accidents within a one-block radius of the schools, seconded by Mr. McKenna. The motion was approved by all present. Mr. Justl, Mr. McKenna, Mr. Terranova, Mr. Malone, Mr. Johnson, and Mr. Herman participated in the discussion.

#### **I. Diverters at Catalina and Avon (Johnson)**

Some confusion arose as to the exact locations to be examined, so it was agreed

upon that the entire issue of the Alameda North NPP will be revisited in November's meeting.

Mr. Herman moved to have the City remove the restrictions on northbound/southbound Lima St at Alameda Ave, and to restore the crosswalk on the west side of the intersection across Alameda Ave at Lima St, as well as to have this information included in the future package that goes to City Council. Mr. McKenna seconded the motion, which was approved by all present. Mr. Justl, Mr. Terranova, Mr. Herman, and Mr. McKenna participated in the discussion.

## **VI. PUBLIC HEARINGS**

None.

## **VII. FUTURE AGENDA ITEMS**

### November

1. Verbal Taxicab Report
2. Non-Emergency Medical Vehicle Transportation
3. Scramble Crosswalk at San Fernando / Magnolia
4. Discussion of Alameda North NPP (Johnson)
5. Traffic Control Plans for Construction Zones (Rahmani)
6. Discussion of Kenneth Road Bike Boulevard (Johnson)
7. Request by Bowers Ambulance for Operating Permit (Johnson)

### Future Agendas

1. Parking in Magnolia Park (March 2009)
2. Commercial Vehicle Parking Restrictions(July 2008)
3. News Racks in Red Curb (Location Criteria and Number Allowed) (March 2010)
4. Progress of the Olive Avenue Streetscape Project (March 2010)
5. Traffic Calming (March 2008)
6. Status of Truck Routes in Burbank (June 2009)
7. Vehicles for Sale on Public Streets
8. Circles on Kenneth (Traffic Mitigation)
9. LNCV Status Report (Johnson)
10. Requirements of New 2010 MUTCD
11. HSIP Grant Applications
12. Options for crosswalk on Victory Blvd at California St (October 2010)
13. Fairview St Parking Restrictions
14. Modified Left Turn Signal Detection

### School Safety Subcommittee (Mr. Gussow, Mr. McKenna, Mr. Bragg, Mr. Heins-advisor)

1. Parking Near Schools at Dismissal Time on Street Sweeper Day (June 2009)
2. Bicycle Helmet Education (September 2009)
3. Edison Parking Issues
4. Burroughs Traffic Issues
5. Lincoln Street Traffic

## **VIII. ADJOURNMENT**

Mr. Gussow moved to adjourn the meeting at 7:07pm, seconded by Mr. Malone. The motion was approved by all present. The next regularly scheduled meeting will be held on Thursday, November 18<sup>th</sup>, 2010, at 4:00pm in the Community Services Building (CSB) 1<sup>st</sup> floor, room 104, 150 N Third St, Burbank, CA.

Respectfully submitted,

Ken Johnson, Traffic Engineer  
KJ: smg